

Pittwater Aquatic Club – Member’s Charter

Pittwater Aquatic Club (PAC) Mission. Since 1924, the Pittwater Aquatic Club, has continued to provide facilities for Members where they can maintain and operate their boats in a friendly and supportive environment. The PAC is a social enterprise that exists for its Members under NSW Cooperative Rules and PAC Bylaws.

Purpose of this Members’ Charter. This Charter aims to provide each Member with an assurance of equity and shared ethical standards by fellow Members of the Club.

Responsibilities. All Member share a responsibility to contribute, draft, amend and comply with the Charter. The PAC Board, remains the authority under which each version of the Members’ Charter is published.

Operations. Club facilities may only be accessed and operated by authorised Members who meet PAC standards of competency or who hold appropriate qualifications; such as Slip Operators.

Insurance and Risk Management. Each Member must be confident that all other Members maintain current and complete Member Vessel Details forms, to ensure that comprehensive insurance, with a minimum of \$10,000,000 public liability coverage is held to protect them and other members of the Club.

Work Health and Safety (WHS). All Members of the PAC have an obligation to ensure the health and safety of all persons on the Club property, be they Member, contractor and visitor and that WHS regulations are observed. Members must be confident that all other Members on the Club premises are committed to a safety culture.

However, our Members come from all walks of life, a wide group of ages and possess widely varying skills. There may at any time be non-member guests, including children, who are unfamiliar with the hazards associated with an active “DIY” Club like the PAC. It is up to each of us to practice safety consciousness and vigilance while on Club premises. It may be easy to overlook such things in an environment which fosters fun and enjoyment, but the costs of an entirely avoidable serious accident can be devastating.

Members remain responsible for the conduct of their guests, and must not allow their guests or contractors to remain on Club premises unless in the company of a Member. The Member will also be responsible to ensure that the premises are left in a clean and tidy condition. Safety of Members and guests at these functions is of utmost importance. For this reason guests, unless accompanied by a Club Member, are not permitted to access other parts of the club, including the marina, slipways, ramp, boat storage yard and BBQ area, all of which can be in use by other Members at any time and can be dangerous work areas or pose safety issues like along the waterfront and Marina area. Children are to be supervised at all times to ensure compliance and their safety. Members are not to use the Club premises for commercial purposes.

Access. PAC facilities are the primary assets of the Club and must be carefully used and preserved.

Harassment & Discrimination. PAC is committed to creating an environment where everybody is treated with dignity, courtesy and respect. Discrimination, harassment, victimisation and bullying are unlawful and will not be tolerated.

Privacy. PAC is committed to respecting the privacy of personal information. It complies with the National Privacy Principles under the Privacy Act (2001), and the use, disclosure, and security of any personal information collected will be in accordance with those Principles and the PAC Privacy Policy.

Drugs & Alcohol. Similarly, the PAC has a Drug and Alcohol Policy (which forms part of the WHS Manual) and is committed to providing a safe environment for all persons by minimizing accidents, incidents, injuries or other problems associated with the abuse or misuse of alcohol and other drugs. No Member shall be allowed to work whilst under the influence of drugs or alcohol, nor are they permitted to consume substances of this nature while operating Club equipment. All Member should also give due consideration to the effect of any medication before using Club facilities

Compliance. The PAC believes that self regulation and education are the most effective forms of discipline. Accordingly, disciplinary action shall be a remedy of last resort in conjunction with compliance requirements of legislation, regulation and PAC policies and procedures and By-laws.

Communication. A regular PAC Newsletter aims to disseminate information on the Club's activities. The Board may appoint an editor to the Newsletter who will be accountable to the Board for the contents and publishing and will submit drafts to the Board if requested to do so. Notices relating to the General Meetings may be included in the newsletter

Declaration. This Member Charter will be made available to all *PAC* Member who will be expected to comply with it and who are encouraged to seek clarification if required. Contribution will be welcomed and suggestions should be directed to the President in the first instance.

Thank you for taking the time to read this document. The behavioral standards stated in it are those that you can expect, and which the Pittwater Aquatic Club has assumed since 1965.